

1968 PERSONAL PROPERTY TAX RETURN 1968

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AUDITED		Check One	
	IMPORTANT Before Preparing Return.	Individual 🗆	F. B
Ву	Read Instructions on Last Page Carefully.	Corporation ☐ Partnership ☐	Index
Date		Partnersinp [Index
Name	(See specific instructions 4. Print	plainly	
	(See specific instructions 4. 17int		
Special		7 in	
Address	(Do not use this line unless nece	ssary)	te
Kind of busine	ss or profession:		
Principal D. C.		une of building)	Zin
Address	AN A MARKA		Code
Your Social Se	ecurity Number SEE INSTRUCTION F	Federal Employer	dentification Num
List all Distric	t of Columbia addresses where tangible personal p	roperty, owned by you, i	s located:
If address char	nged since July 1, 1966, give former address:		
If business aco	ruired since July 1, 1966, give name of former own	er(s):	and the second s
Date business s	started in District of Columbia:		Office
Ingurance cove	brage on July 1, 1967 on tangible personal property	: Merchandise \$	Office
Insurance cove Business Furni	erage on July 1, 1967 on tangible personal property	: Merchandise \$ (Name of insurance con	Office
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Insurance cover Business Furni IMPORTANT: Answer Yes CHANDISE, L. dresses of the Are there off Yes Total of tangile 20% PENALT DO NOT E I/we declare ments) has be plete return of taxation, and	Do you have in your possession or control tangible or No (If yes, attach a memorander). EASED EQUIPMENT and/or other property in your owners). The companies doing business from your address or No (If yes, attach a memorandum). The personal property (from page 2—frem 11). EY FOR FAILURE TO FILE DURING MONTH OF JUNCLOSE CHECK WITH RETURN DECLARATION (SEE INST.) The penalties of perjury that this return (internal enexamined by me/us, and to the best of my/our of all tangible personal property owned, held or ur that I we have correctly stated the full and true	(Name of insurance control of the personal property below randum or letter showing ar possession or control at under lease, sublease or or letter giving the name or letter giving the name of the personal of	office pany) nging to others? g CONSIGNED M nd the names and concession? Anses of such parties? DO NOT USE THIS COLUMN g schedules and a true, correct, and the tax date subjective)

Approved For Release 1999/09/01: CIA-RDP78-06621A000500020006.5 2 SCHEDULE OF PROPERTY USED IN BUSINESS OR PROFESSION

	EACH ITEM BELOW MUST BE VALUE THEREOF OR IN	HER SHOWING "NONE".	FULL AND TRUE VALUE	DO NOT USE THIS COLUMN	
1.	Merchandise or stock in trade (in storage) (average of column 4:	ncluding consigned good shown in Schedule A)	ls and goods in	\$	
2.	Furniture and fixtures	s	Total of Item 2	\$	
	Machinery and equipment	the contract that the safe and the contract	EXPLAIN IN		
	See Instruction 2, Page 4] _		
2a.	Supplies and raw materials (Exp	lain in Schedule B)			
5.					
6.	Railroad cars, engines, boats, of Schedule C)	iredges, barges, aircrai	t, etc. (Explain in		
7.	Furniture, furnishings and equipitals, sanitariums, rooming and which are rented furnished as apartments. (Explain in Sched Number of rooms	a complete unit or as	individual rooms or		
8.	Books and periodicals of librarie Schedule C or separate sch	s. See general instruct nedule)	ion (A) (Explain in	l .	1
10.	Other tangible property not list rate schedule)	ed above. (Explain in	Schedule C or sepa-		
11.	TOTAL VALUE OF ALL OF A	BOVE ITEMS (Enter as	Total on Page 1)	\$	

SCHEDULE "A"—Merchandise or Stock in Trade. Include consigned merchandise and merchandise in storage. This schedule must be completed. Indicate physical inventories by "P".

			sical inventories by "P" See specifi	c instructions 3.
MONTHS	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	COST OF MERCHANDISE SOLD DURING MONTH	COST OF INVENTORY AT CLOSE OF MONTH
July, 1966				\$
Angust				
Sentember				
October				
November				
December				
		1		
Wahmanur.	,			
_				
	1		L	
	1		L	
TOTA	L OF COLUMN 4			\$
A TOTAL OF THE	ENTORY OF COLUMN	4		 \$
ANV DEDI	UCTIONS EXPLAIN FU	JLLY		\$
NET AVEF	RAGE INVENTORY			\$
Method of compu wer of cost of mark ventory? Yes □ e year? Yes □ ere any substantial	ting inventories set []; LIFO []; other [No []. If "Yes," atta	? If other, attach exch explanation. 5. Wan explanation of how of determining quant "Yes." attach explan	3. Was invertigation. 4. Have writed the closing inventory wities, costs or valuations that the closing inventory with the clo	ntory valued at cost [te-downs been made by physical count duri yas determined. 6. W

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SCHEDULE "B"—OFFICE SUPPLIES, OTHER SUPPLIES, RAW MATERIALS AND WORK IN PROCESS AS OF JULY 1, 1967, (NOT AVERAGE)

OTHER SUPPLIES—WRAPPING AND PACKING MATERIALS. ADVERTISING MATERIALS. SALESBOOKS. POSTAGE AND REVENUE STAMPS, FUEL, CHINA, GLASS, SILVER, ETC. RAW MATERIALS USED IN THE MANUFACTURE OF FINISHED PRODUCTS, WORK IN PROCESS—MATERIAL AND LABOR COSTS BUT NOT GENERAL OVERHEAD

	Section A Committee of	(1) Kind of su	医二重生物蛋白 (1975)		(2) BASIS IF OTHER THAN PHYSICAL	(3) COST (ENTER AS ITEM No. 2a)
pplies:			- 			
			<u>. 1 . 1</u>			*
						Y
		Marketta (Marketta)		14 14 14 14		
<u> </u>		1.2.2.3.4.4.2.1				
rk in Proces	SS					
					TOTAL	\$

SCHEDULE "C"—Depreciation Schedule. This schedule must be completed. (See footnotes) (Used in establishing Value for Items 2, 5, 6, 7, 8, and 10, on Page 2.)

***************************************	(1) Kind of Property	*	(2) Date Acquired Month and Year	(3) Cost	(4) Cost of Assets Fully Depreciated or De- preciated in Excess of 75% 6-30-67	(5) Accumulated Depreciation as of 8-30-87	(6) Rate * Used	(7) Remaining Cost July 1st, 1967
		4 6		\$	\$	\$	%	\$
		i sala	er i Sie e ordere sie see de see	er sid ir eil sed ige i	100,000			
						1		

(Use separate schedule if necessary)

Assets that are fully depreciated or depreciated in excess of 75% but still in use must be separately itemized and reported in column 7 at 25 percent of the amount shown in column 4.

Under the heading "SCHEDULE OF PROPERTY USED IN BUSINESS OR PROFESSION" on page 2 (items, 2, 5, 6, 7, 8 and 10) carry forward and enter the identical figures (or the aggregate of such figures) stated in column 7 of Schedule "C". If value reported under column 7 is not the full and true value of taxpayer's property attach to and make part of this return a separate schedule listing the full and true value thereof and fully explain.

DO NOT DETACH THIS SHEET

^{*} DEPRECIATION: Straight line method only may be used.

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INSTRUCTIONS FOR FORM FP 31

DISTRICT OF COLUMBIA PERSONAL PROPERTY TAX RETURN

General Instructions

A—WHO MUST MAKE A RETURN. Every person, association, corporation, firm, company, executor, administrator, guardian, receiver, trustee and other person owning or holding in trust or otherwise any tangible personal property located or having a taxable situs in the District of Columbia and used in a trade or business must make a return unless the owner has been exempted. Organizations are required to establish their right to exemption is claimed as a library, charitable or scientific institution not conducted for private gain, or of a library of a nonprofit organization not held for sale or rent and not held for use or used in any trade or business, application in writing must be filed with and be approved by the FINANCE OFFICE, D.C.

A "trade or business" includes the engaging in or carrying on of any trade, business, profession, vocation, calling, rental of property, commercial activity, and any other activity carried on or engaged in for livelihood or profit.

B—FILING OF RETURNS. Returns of Personal Property are required to be filed during the month of July of each year. MAIL OR BRING RETURNS TO THE PROPERTY TAX DIVISION, ROOM 2149, Municipal Center, 300 Indiana Ave., N.W., ON OR BEFORE JULY 31st. Assistance and information may also be obtained at this office. All tangible personal property subject to taxation must be reported at its full and true value as of July 1st of the tax year, except that merchants are required to report their average stock in trade (including consigned merchandise) for the preceding fiscal year. Returns must state character of taxpayer, i. e. individual, partnership, corporation, etc. partnership, corporation, etc.

C—PAYMENT OF TAX. Payment may be made in cash at the Treasury Division, Room 1140, Municipal Center (300 Indiana Avenue, N. W.), or by check or money order payable to the D. C. Treasurer. Payments may be made in full upon receipt of Statement of Taxes due, or in two equal installments during the months of September and March of the fiscal year for which return is filed.

D—PENALTIES: SEVERE PENALTIES ARE PROVIDED BY LAW FOR FAILURE TO FILE A REQUIRED RETURN FOR LATE FILING, AND FOR THE FILING OF A FALSE OR FRAUDULENT RETURN. A \$5.00 PENALTY WILL BE IMPOSED IF A CHECK ACCEPTED FOR PAYMENT IS NOT HONORED BY YOUR BANK.

E—DECLARATION. The declaration at the bottom of page one must be signed by the taxpayer. The law requires that the statement shall be signed by the person, association, corporation, firm, company, executor, administrator, guardian or trustee making it.

-Explanations and additions may be made by attaching a memorandum or letter, and will be treated as part of this return.

G—All blank spaces calling for information must be filled cut. If there is nothing to report as to any items, the word "none" should be written in such blank spaces.

Contact the Property Tax Division, 629-3195, for information required to be submitted.

H—Efficient processing of D.C. Tax Returns requires the assignment of a permanent identifying number for every taxable entity. For this purpose it has been decided to use the Federal employer identification number for every entity which has such a number. If no such number has been assigned, the social security account number of the taxpayer must be used. Please enter the appropriate number in the block provided on page 1.

Specific Instructions

1—FURNITURE, FURNISHINGS AND EQUIPMENT in furnished rented rooms, apartments and houses, estate property and property in storage which is held for sale or rent or held for use or used in any trade or business as defined in General Instruction "A" above, are taxable and must be reported in Item 7, Page 2.

-FURNITURE AND FIXTURES, MACHINERY AND EQUIPMENT and all other depreciable tangible property which is held for use, or used in any trade, business or profession (including special equipment mounted on a vehicle or trailer and not used primarily for the transportation of persons or property) must be reported under the proper classification. The costs as reported must be consistent with books of the taxpayer. See Footnotes to Schedule C. Difference must be fully explained in separate schedule and made a part of this return return,

3—MERCHANDISE AND STOCK IN TRADE. Schedule "A" must be completed. Monthly physical inventories, if taken, shall be reported. If physical inventories for all months are not available, such physical inventories as are available shall be reported; and book or computed inventories shall be reported for other months. Physical inventories shall be identified by the letter "P".

If any deductions are claimed, an explanation of the determination of such deductions shall be given on a separate sheet attached to the return.

Inventories shall be on the basis of cost. (Freight, drayage and other incidental items of cost shall be included in cost.)

Consigned merchandise and merchandise in storage shall be included in reported inventories. For information purposes only merchandise consigned by the taxpayer and not included in Schedule "A" shall be reported by the taxpayer, together with the names and the addresses of consignees and the average value of merchandise taxpayer. dise consigned to each consignee.

4-OWNER. State whether individual, partnership, corporation, etc. If trade name is used, give names of all owners, followed by words, "trading as" and trade name.

5—UNREGISTERED EQUIPMENT. Unregistered motor Vehicles and Trailers must be reported in item 5, page 2. Motor vehicles (new and used, including vehicles taken in trade and vehicles repossessed) constitute stock in trade and must be included in Schedule "A".

6—BOATS. Held for sale or rent or used in a trade or business (as defined in General Instruction "A") are taxable and must be reported in schedule "C". Merchants and dealers in boats must report their inventories in schedule "A".

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PAGE 1

1968 PERSONAL PROPERTY TAX RETURN

1968

	For the fiscal year beginning July 1, 1967 and ending	g June 30, ⁻ 1968	
AUDITED	Сн	eck One	
Ву	IMPORTANT Before Preparing Return. Read Instructions on Last Page Carefully.	Individual ☐ Corporation ☐	F. B
Date		Partnership □	Index
Name	(See specific instructions 4. Print plainly)		
Trading	(See specific instructions 4. Frint plainty)		
Special Mailing		7in	
	(Do not use this line unless necessary)		
Kind of business	or profession:		
Principal D. C. Business	(Name of buil		(Room number)
Address	(Number and street)		
Your Social Secu	rity Number SEE INSTRUCTION H F	ederal Employer Id	entification Number
List all District o	f Columbia addresses where tangible personal property,	owned by you, is	located:
If address change	ed since July 1, 1966, give former address:		
If business acquir	red since July 1, 1966, give name of former owner(s):		
Date business star	ted in District of Columbia:		
	ge on July 1, 1967 on tangible personal property: Merch		
Business Furnitur	e and Equipment \$	(Name of insurance compa	ny)
Answer Yes CHANDISE, LEA dresses of the own Are there other	o you have in your possession or control tangible person or No (If yes, attach a memorandum SED EQUIPMENT and/or other property in your possessners). companies doing business from your address under letter No (If yes, attach a memorandum or letter	al property belong or letter showing ion or control and ease, sublease or c	ing to others? CONSIGNED MER- the names and ad- oncession? Answer
CONTRACTOR OF STREET, AND ASSESSMENT OF STREET, ASSESSMENT OF STRE		FULL AND TRUE VALUE	DO NOT
Total of tangible p	personal property (from page 2—item 11)		
20% PENALTY F	OR FAILURE TO FILE DURING MONTH OF JULY 196	7	
DO NOT ENC	LOSE CHECK WITH RETURN	<u> </u>	
	DECLARATION (SEE INSTRUCTIO	NS E)	
ments) has been of all	er the penalties of perjury that this return (including an examined by me/us, and to the best of my/our knowledg I tangible personal property owned, held or under my/o t I/we have correctly stated the full and true value ther	ny accompanying s se and belief is a tro our control on the	ue, correct, and com-
	(Date)	(Signature)	
	(Addre	ss of person signing de	claration)
and the second second	ASSISTANCE IN PREPARATION OF RE	TURN	The state of the s
	tho is not a full-time employee of the taxpayer prepared the dress of such person.	nis return, or assiste	ed in its preparation,
(D	a(e)		

EACH ITEM BEL VALUE TH	OW MUST BE FILLI EREOF OR INSERT	ED OUT BY EITHER SI	HOWING E".	FULL A		DO NOT USE THIS COLUMN
storage) (averag	e of column 4 shown i	g consigned goods and g	oods in	\$		
Furniture and fixt	ures \$		al of Item 2			`
Machinery and eq	uipment	1	PLAIN IN			
See Instruction 2,	Page 4		EDULE "C"			
. Supplies and raw :	materials (Explain in	Schedule B)				
Unregistered equi	pment. (Explain in S	Schedule C)				
Railroad cars, eng Schedule C)	gines, boats, dredges,	barges, aircraft, etc.	(Explain in			
pitals, sanitariums which are rented	rooming and boardi furnished as a comp	of hotels, apartments, s ng houses and/or prival lete unit or as individu	chools, hos- te dwellings al rooms or		***	
Donogaic O O	separate selledule)					
Other tangible pro	perty not listed abov	e (Evnlain in Schedule	C or sepa-		1	
					ļ	
TOTAL VALUE O	F ALL OF ABOVE I	TEMS (Enter as Total or	Page 1)	\$		·
MONTHS	COST OF	MERCHANDISE	COS	See special Sec Sp	+	
Months	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN DURING	(3) ST OF IDISE SOLD MONTH	INV	COST OF ENTORY AT SE OF MONT
MONTHS July, 1966	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN DURING	(3) ST OF IDISE SOLD MONTH	INV CLOS	(4) COST OF ENTORY AT SE OF MONT
MONTHS July, 1966 August	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF IDISE SOLD MONTH	INV CLOS	COST OF ENTORY AT SE OF MONT
MONTHS July, 1966 August September	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF IDISE SOLD MONTH	INV CLOS	(4) COST OF ENTORY AT SE OF MONT
July, 1966 August September October	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF NDISE SOLD MONTH	INV CLOS	(4) COST OF ENTORY AT SE OF MONT
July, 1966 August September October November	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF NDISE SOLD MONTH	INV CLOS	COST OF ENTORY AT SE OF MONT
July, 1966 August September October November December	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF HDISE SOLD HONTH	INV CLOS	COST OF ENTORY AT SE OF MONT
July, 1966 August September October November December	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF NDISE SOLD MONTH	INV CLOS	COST OF ENTORY AT SE OF MONT
July, 1966 August September October November January, 1967 February	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF NDISE SOLD MONTH	INV CLOS	COST OF ENTORY AT SE OF MONT
July, 1966 August September October November December January, 1967 February March April	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF NDISE SOLD MONTH	INVCLOS	COST OF ENTORY AT SE OF MONT
July, 1966 August September October November January, 1967 February March April May	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF NDISE SOLD MONTH	INVCLOS	COST OF ENTORY AT SE OF MONT
July, 1966 August September October November January, 1967 February March April May June	COST OF PURCHASES DURING MONTH	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN	(3) ST OF HDISE SOLD S MONTH	INV CLOS	COST OF ENTORY AT SE OF MONT
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July, 1966 August September October November January, 1967 February March April May June TOTAL AVERAGE INVEN ANY DEDUC NET AVERA	OF COLUMN 4 TIONY OF COLUMN FILLIANT FOR INVENTORY OF COLUMN Scal year gross profig inventories	MERCHANDISE SOLD DURING MONTH (SALES)	MERCHAN DURING	urn Was invented.	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	COST OF ENTORY AT SE OF MONT!
July, 1966 August September October November January, 1967 February March April May June TOTAL AVERAGE INVEN ANY DEDUC NET AVERA	OF COLUMN 4 TIONS EXPLAIN F GE INVENTORY scal year gross profing inventories □; LIFO □; other	MERCHANDISE SOLD DURING MONTH (SALES)	to this ret	urn Was invent Have write	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	COST OF ENTORY AT SE OF MONT!
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SCHEDULE "B"—OFFICE SUPPLIES, OTHER SUPPLIES, RAW MATERIALS AND WORK IN PROCESS AS OF JULY 1, 1967, (NOT AVERAGE)

OTHER SUPPLIES—WRAPPING AND PACKING MATERIALS, ADVERTISING MATERIALS, SALESBOOKS, POSTAGE AND REVENUE STAMPS, FUEL, CHINA, GLASS, SILVER, ETC. RAW MATERIALS USED IN THE MANUFACTURE OF FINISHED PRODUCTS, WORK IN PROCESS—MATERIAL AND LABOR COSTS BUT NOT GENERAL OVERHEAD

	KIND OF S	JPPLIES					BASIS IF OTHER THAN PHYSICAL	COST (ENTER AS ITEM No. 2a)
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	Process	Process	Process	Process	Process	Process	Process	Process

SCHEDULE "C"—Depreciation Schedule. This schedule must be completed. (See footnotes)

(Used in establishing Value for Items 2, 5, 6, 7, 8, and 10, on Page 2.)

Kind of Property	(2) Date Acquired Month and Year	(3) Cost	(4) Cost of Assets Fully Depreciated or De- preciated in Excess of 75% 6-30-67	(5) Accumulated Depreciation as of 8-30-67	(6) Rate * Used	(7) Remaining Cost July 1st, 1967
		\$	\$	\$	%	\$
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(Use separate schedule if necessary)

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Assets that are fully depreciated or depreciated in excess of 75% but still in use must be separately itemized and reported in column 7 at 25 percent of the amount shown in column 4.

Under the heading "SCHEDULE OF PROPERTY USED IN BUSINESS OR PROFESSION" on page 2 (items, 2, 5, 6, 7, 8 and 10) carry forward and enter the identical figures (or the aggregate of such figures) stated in column 7 of Schedule "C". If value reported under column 7 is not the full and true value of taxpayer's property attach to and make part of this return a separate schedule listing the full and true value thereof and fully explain.

DO NOT DETACH THIS SHEET

^{*} DEPRECIATION: Straight line method only may be used.

Approved For Release 1999/09/01 : CIA-RDP78-06621A000500020006-5 PAGE 4

INSTRUCTIONS FOR FORM FP 31

DISTRICT OF COLUMBIA PERSONAL PROPERTY TAX RETURN

General Instructions

A—WHO MUST MAKE A RETURN. Every person, association, corporation, firm, company, executor, administrator, guardian, receiver, trustee and other person owning or holding in trust or otherwise any tangible personal property located or having a taxable situs in the District of Columbia and used in a trade or business must make a return unless the owner has been exempted. Organizations are required to establish their right to exemption, a return unless the owner has been exempted. Organizations are required to establish their right to exemption. If exemption is claimed as a library, charitable or scientific institution not conducted for private gain, or of a library of a nonprofit organization not held for sale or rent and not held for use or used in any trade or business, application in writing must be filled with and be approved by the FINANCE OFFICE, D.C.

A "trade or business" includes the engaging in or carrying on of any trade, business, profession, vocation, calling, rental of property, commercial activity, and any other activity carried on or engaged in for livelihood or profit.

B—FILING OF RETURNS. Returns of Personal Property are required to be filed during the month of July of each year. MAIL OR BRING RETURNS TO THE PROPERTY TAX DIVISION, ROOM 2149, Municipal Center, 300 Indiana Ave., N.W., ON OR BEFORE JULY 31st. Assistance and information may also be obtained at this office. All tangible personal property subject to taxation must be reported at its full and true value as of July 1st of the tax year, except that merchants are required to report their average stock in trade (including consigned merchandise) for the preceding fiscal year. Returns must state character of taxpayer, i. e. individual, partnership corporation etc. partnership, corporation, etc.

C—PAYMENT OF TAX. Payment may be made in cash at the Treasury Division, Room 1140, Municipal Center (300 Indiana Avenue, N. W.), or by check or money order payable to the D. C. Treasurer. Payments may be made in full upon receipt of Statement of Taxes due, or in two equal installments during the months of September and March of the fiscal year for which return is filed.

D—PENALTIES: SEVERE PENALTIES ARE PROVIDED BY LAW FOR FAILURE TO FILE A REQUIRED RETURN FOR LATE FILING, AND FOR THE FILING OF A FALSE OR FRAUDULENT RETURN. A \$5.00 PENALTY WILL BE IMPOSED IF A CHECK ACCEPTED FOR PAYMENT IS NOT HONORED BY YOUR BANK.

E—DECLARATION. The declaration at the bottom of page one must be signed by the taxpayer. The law requires that the statement shall be signed by the person, association, corporation, firm, company, executor, administrator, guardian or trustee making it.

Explanations and additions may be made by attaching a memorandum or letter, and will be treated as part of this return.

G—All blank spaces calling for information must be filled out. If there is nothing to report as to any items, the word "none" should be written in such blank spaces.

Contact the Property Tax Division, 629-3195, for information required to be submitted.

H—Efficient processing of D.C. Tax Returns requires the assignment of a permanent identifying number for every taxable entity. For this purpose it has been decided to use the Federal employer identification number for every entity which has such a number. If no such number has been assigned, the social security account number of the taxpayer must be used. Please enter the appropriate number in the block provided on page 1.

Specific Instructions

1—FURNITURE, FURNISHINGS AND EQUIPMENT in furnished rented rooms, apartments and houses, estate property and property in storage which is held for sale or rent or held for use or used in any trade or business as defined in General Instruction "A" above, are taxable and must be reported in Item 7. Page 2.

2—FURNITURE AND FIXTURES, MACHINERY AND EQUIPMENT and all other depreciable tangible property which is held for use, or used in any trade, business or profession (including special equipment mounted on a vehicle or trailer and not used primarily for the transportation of persons or property) must be reported under the proper classification. The costs as reported must be consistent with books of the taxpayer. See Footnotes to Schedule C. Difference must be fully explained in separate schedule and made a part of this return.

3—MERCHANDISE AND STOCK IN TRADE. Schedule "A" must be completed. Monthly physical inventories, if taken, shall be reported. If physical inventories for all months are not available, such physical inventories as are available shall be reported; and book or computed inventories shall be reported for other months. Physical inventories shall be identified by the letter "P".

If any deductions are claimed, an explanation of the determination of such deductions shall be given on a separate sheet attached to the return.

Inventories shall be on the basis of cost. (Freight, drayage and other incidental items of cost shall be included

Consigned merchandise and merchandise in storage shall be included in reported inventories. For information purposes only merchandise consigned by the taxpayer and not included in Schedule "A" shall be reported by the taxpayer, together with the names and the addresses of consignees and the average value of merchanding engigned to each consignee. disc consigned to each consignee.

4-OWNER. State whether individual, partnership, corporation, etc. If trade name is used, give names of all owners, followed by words, "trading as" and trade name.

5—UNREGISTERED EQUIPMENT. Unregistered motor Vehicles and Trailers must be reported in item 5, page 2. Motor vehicles (new and used, including vehicles taken in trade and vehicles repossessed) constitute stock in trade and must be included in Schedule "A".

6—BOATS. Held for sale or rent or used in a trade or business (as defined in General Instruction "A") are taxable and must be reported in schedule "C". Merchants and dealers in boats must report their inventories in schedule "A".

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